

Sapphire Gymnastics Party

Information

**24B MARK ROAD, HEMEL HEMPSTEAD, HERTFORDSHIRE,
HP2 7BW**

What to expect at your Structured Party

- 3-4 fully qualified coaches provided.
 - 10-15 minutes warm-up.
- The children are divided into groups and taken around all of the apparatus.
30 minutes.
 - 10-15 minutes of games and singing 'Happy Birthday'.
 - Full party playlist will be on throughout your session in the gym.

Gym time = 1 hour

Private Section of Lobby Time = 30 minutes

Clear up time = 15 minutes

What you should know on the day?

Structure of Party:

- 1 hour in gym.
- 15 minutes before children leave the gym, the food area will be available for you to set up.
- 30 minutes use of lobby area for food.
- 15 mins clear up of lobby area.



Arrival Time:

- Please ensure that you and your guests do not arrive too early for your party, as space is limited at Mark Road. There may already be a party in the gym. 5-10 minutes is sufficient time for you and your guest to prepare to go into the gym

Food:

- If you are Catering for your own party, food must be served in party boxes or bags.
- Please do not bring in party food or any other items into the lobby area until you have full use of the food area. This will ensure no items can get mixed up with any other party.

Party Area:

- There are tables and chairs for a maximum of 30 children set up.
- Table cloths are provided.
- A filtered tap for water is available as well as a hot and cold vending machine.
- No Alcohol is allowed on the premises under any circumstances.
- All cleaning products and equipment you need will be provided.

Important Information

- Please ensure your guests are made aware in advance that **MARK ROAD** is the location of the party.
- We run parties back-to-back on the hour from 1pm – 4pm. This may mean that you will not have exclusive use of the entire facility unless an exclusive use Party is booked. You however, will be the only party in the gym.
- No children will be allowed in the gym with jewellery on. If earrings can't come out please ensure they are taped up.
- If you have any siblings attending under 5 they will need to be accompanied in the gym by an adult and included in your numbers.
- No Adults are allowed on any of the equipment.
- Strictly no food or drink is allowed inside the gymnasium.
- No outdoor shoes are allowed in the gym for everybody and children must be bare foot.
- Photos are permitted throughout the party, and you may go into the gym to do this.

